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- Advanced
- Technology
- Training
- Centre

ANNUAL

REPORT

1984-1985

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Minister
of Advanced
Education and
Manpower

Saskatchewan

Legislative Building
Regina, Canada
S4S 0B3

(306) 787-9415

October 17, 1985

The Honourable Frederick W. Johnson
Lieutenant Governor
Government House
4607 Dewdney Avenue
REGINA, Saskatchewan
S4S 3V7

Dear Sir:

I have the honour to submit herewith the first Annual Report of the Advanced Technology Training Centre for the fiscal year ended March 31, 1985, including the Financial Statements in the form required by the Treasury Board, duly certified by the Provincial Auditor, and in accordance with the Crown Corporations Act.

I have the honour to be, Sir, your obedient servant.

Hon. Gordon Currie, Minister
Advanced Education and Manpower
and Minister Responsible for the
Advanced Technology Training Centre

Saskatchewan
HERITAGE
1985

Commemorating our Past. Building our Future

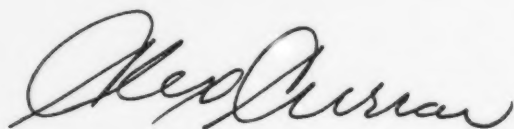
A • Advanced
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October 10th, 1985.
The Honourable Gordon Currie,
Minister,
Advanced Education and Manpower
1855 Victoria Avenue
Regina, Saskatchewan.
S4P 3V5

Dear Mr. Currie:

I have the honour to offer for your consideration the first Annual Report of the
Advanced Technology Training Centre for the fiscal year ended March 31,
1985.

Yours respectfully,



Alex Curran, Chairman
Board of Directors
Advanced Technology Training Centre

Chairman's Report

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AM pleased to report on the establishment and activities of the Advanced Technology Training Centre of Saskatchewan in the first Annual Report covering the period May 30, 1984 to March 31, 1985.

Background

In June, 1983, the Government of Saskatchewan established a Task Force to examine and report on the adequacy of the post-secondary educational institutes to satisfy the skilled people needs of the Province's emerging high technology industries. As a result of its research and deliberations, the Task Force made a number of important recommendations among which was that a new high technology continuing education facility be established in Saskatoon.

With its operations overseen by a Board of Directors drawn from both industry and education, the facility would unite the interests of industry, education and science. Because the facility was to be entrepreneurial in approach, it would be unique in Canada.

In early 1984, agreement was reached on joint Federal/Provincial support for the Advanced Technology Training Centre. The purpose of the Centre is to provide a communal facility through which professionals and technologists can maintain currency with the state-of-the-art in their chosen fields. Our expectation is that the Centre will enhance the attractiveness of Saskatoon as a growing centre of high technology industry and that it will encourage other Saskatchewan industries to improve their productivity and competitiveness.

The Agreement provided \$1,700,000.00 from the Federal budget and \$583,000.00 from the Provincial budget. That money was used to provide a basic CAD/CAM facility and to support the Centre's operation until it can become financially self-sustaining. On June 8, 1984, the Honourable Colin Maxwell, then Minister of Advanced Education and Manpower, announced the establishment of the Advanced Technology Training Centre, as a non-profit Crown Corporation reporting to himself as Minister responsible.

A Board of Directors was appointed with Mr. A. Curran as Chairman and it immediately undertook the search for an Executive Director. In mid-September, 1984, Mr. Thomas Stevens was appointed as the Executive Director of ATTC and Secretary Treasurer of the Board.

Operations

The first training event undertaken by the Centre was a one-day introductory seminar on "Computer Aided Design" held on November 16, 1984, with 28 participants. During the period from November 16, 1984 to March 31, 1985, a total of nine training events were held with 182 persons attending and generating \$38,611 in revenue. Table I sets out a comparison between actuals for a five month period and what had been projected to happen in the first full year of operations.

TABLE I
ACTUAL AND PROJECTED ATTC ACTIVITIES
1984/85

	12 MONTHS PROJECTED	5 MONTHS ACTUAL
Training Days	1,150	804
Participants	163	182
Income	34,500	38,611

Note: For statistical purposes, a training day is considered as the equivalent of 6½ hours of instruction.

A Forward Look

ATTC is established but it is too early to relax and break out the champagne. However, I am optimistic that the goals set down in our four year business plan will be achieved. We have set demanding standards of quality and excellence for the retraining and updating activities undertaken for our clients. It is a tribute to our dedicated staff and to our Board of

Directors that the opportunities for providing service to high technology industries throughout the Province are being realized. The challenge is change—ATTC has begun and will continue to meet the challenge.



Alex Curran, Chairman
Board of Directors
Advanced Technology Training Centre

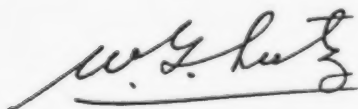
Auditor's Report

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TO the Members of the Legislative Assembly
Province of Saskatchewan

I have examined the balance sheet of the Advanced Technology Training Centre of Saskatchewan as at March 31, 1985 and the statement of revenue and expenditure for the period from the date of incorporation, May 30, 1984 to March 31, 1985. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the Centre as at March 31, 1985 and the results of its operations and the changes in its financial position for the period then ended in accordance with the disclosed basis of accounting.



W.G. Lutz, F.C.A.,
Provincial Auditor.

Regina, Saskatchewan
July 26, 1985

Financial Statements

For the Period from the Date of Incorporation,
May 30, 1984 to March 31, 1985

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Office of the Provincial Auditor
Regina, Saskatchewan

Advanced Technology Training Centre of Saskatchewan
Balance Sheet
as at March 31

1985

ASSETS

Current	
Cash	\$ 100
Due from Consolidated Fund	104,444
Accounts receivable	114,767
Prepaid insurance	2,460
	221,771
Fixed assets (Note 4)	1,723,660
	<u>\$1,945,431</u>

LIABILITIES AND EQUITY**LIABILITIES**

Accounts payable	\$ 142,380
Deferred revenue (Note 5)	5,169
	<u>147,549</u>

EQUITY

Operating Fund surplus (Statement 2)	74,222
Capital Fund surplus (Statement 2)	—
Equity in fixed assets	1,723,660
	<u>1,797,882</u>
	<u>\$1,945,431</u>

(See accompanying notes to the financial statements)

**Advanced Technology Training Centre of Saskatchewan
Statement of Revenue and Expenditure
For the Period Ended March 31**

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1985

Operating Fund

Revenue

Grant—Advanced Education and Manpower	\$ 183,400
Product sales	105,000
Training fees	37,411
Service fees	1,200
Total operating revenue	327,011

Expenditures

Direct expense

Direct materials	105,000
Course delivery	21,472
Course development	23,722
Printing	7,490
Advertising	5,738
	163,422

Administration expense

Salaries and benefits	43,002
Office equipment	22,854
General expense	12,556
Office expense	7,918
Travel	3,037

89,367

Total operating expenditures	252,789
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Operating Fund surplus (Statement 1)	\$ 74,222
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Capital Fund

Revenue

Grant—Advanced Education and Manpower	\$1,700,806
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Expenditure

CAD/CAM—computer equipment	1,700,806
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Capital Fund surplus (Statement 1)	\$ —
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(See accompanying notes to the financial statements)

1. Accounting Policies

(i) The accounts of the Corporation are maintained in accordance with the principles of fund accounting in order that limitations and restrictions placed on the use of available resources are observed. These funds are:

Operating Fund—relates to Head Office administration, training and marketing expenditures. This fund includes operating grants, training revenue, product sales and service fees.

Capital Fund—relates to the revenue and the expenditure of the CAD/CAM Computer and peripheral equipment and purchased software. The sole source of revenue for this fund is the grants from the provincial government—Department of Advanced Education and Manpower.

(ii) **Basis of Presentation**

The financial statements are prepared on the basis of accrual accounting.

(iii) **Fixed Assets**

The Corporation follows the policy of charging the cost of equipment to current year's expenditure. Office equipment is charged to the Operating Fund. CAD/CAM computer equipment is charged to the Capital Fund. To maintain accountability, the fixed assets are recorded at cost on the balance sheet with a corresponding offset to the equity account "Equity in Fixed Assets".

2. Incorporation

The Advanced Technology Training Centre of Saskatchewan was established by Order-in-Council #681/84, dated May 30, 1984 under Part I of The Crown Corporations Act, 1978.

3. Related Party Transactions

In accordance with established government policy, the Corporation is not charged with certain occupancy, maintenance and administrative costs. These costs are absorbed by the Department of Supply and Services and the Department of Advanced Education and Manpower.

Other transactions with Saskatchewan Crown controlled departments, agencies and corporations are conducted at prevailing market prices. Account balances resulting from these transactions are included in the balance sheet and are settled on normal trade terms.

4. Fixed Assets

	Cost
CAD/CAM Computer	\$1,700,805
Equipment:	
Business	4,570
Computer	18,285
	\$1,723,660

5. Deferred Revenue

Deferred revenue represents tuition fees received for classes which commence after the year-end.

Board of Directors at March 31, 1985

Mr. Alex Curran (Chairman)	Saskatoon	President, SED Systems Ltd.
Mr. John Law (Vice Chairman)	Regina	Deputy Minister Advanced Education and Manpower
Dr. Cam Blachford	Regina	Associate Vice President—Research and Graduate Studies University of Regina
Mr. George Brown	Saskatoon	Principal Kelsey Institute of Applied Arts & Sciences
Dr. Bruce Cooke	Regina	Director—Industrial Development Department of Science and Technology
Mr. John Cross	Saskatoon	President, Philom Bios
Mr. David Fairlie	Saskatoon	Manager—Industrial Development City of Saskatoon
Mr. Doug Freestone	Saskatoon	Vice President—Research & Development Develcon Electronics Ltd.
Mr. Yves Gosselin	Saskatoon	Director—Human Resources, Optical Systems Division Northern Telecom
Mr. Jim Hutch	Saskatoon	President Saskatchewan Research Council
Mr. Don Matheson	Saskatoon	President PCS Mining
Dr. Peter Nikiforuk	Saskatoon	Dean—College of Engineering University of Saskatchewan
Mr. Thomas Stevens	Saskatoon	Executive Director—ATTC and Secretary Treasurer to the Board of Directors

ATTC Staff

Mr. Thomas Stevens	Executive Director
Mr. Alan Storey-Bishoff	Industrial Training Consultant
Mr. J. L. (Lou) Charlebois	Industrial Training Consultant
Mrs. Geri Limet	Administrative Assistant (Finance)
Mrs. Florence Turcot	Secretary-Receptionist

The Advanced Technology Training Centre—

"Providing Responsive Technical And Non-Technical Retraining and Upgrading Programs
In High Technology For Business and Industry Throughout Saskatchewan"

P.O. Box 1520 · Saskatoon, Saskatchewan S7K 3R5 · (306) 933-8170